



Student Agreement

Mobility European Master in Evolutionary Biology (MEME)

- provisional version -

University of Groningen (address: P.O. Box 72, 9700 AB Groningen), **Coordinating Institution** of the Mobility European Master in Evolutionary Biology (MEME), in the current contract represented by Prof. Dr. C.J.M. Egas, of the one part, and

Name: _____

Date of birth: _____

Place of birth: _____

Nationality: _____

the Student, of the other part,

HAVE AGREED to the following terms and conditions.

Article 1 - Objective of student agreement

§1. This document is an agreement between the student and the MEME partners. The student agreement specifies the services provided to the student by the consortium, and the rights and obligations of the consortium and of the student.

§2. Any alteration to the present Student Agreement must be communicated in writing. All alterations to the initial situation must be immediately communicated by the student to the coordinating institution. Upon mutual agreement of contractual modifications, the coordinating institution will issue an addendum to the present contract.

§3. The present Student Agreement will be governed by Dutch Law.

Article 2 - Services provided by the MEME programme

§1. The MEME programme provides a broad spectrum of services concerning mentoring, supervision, assessment and general support, which are described in the MEME Study Guide and on the MEME website (<http://www.evobio.eu/>).

§2. The MEME partner universities will endeavour their best to provide the student with supervision, assessment and support services of a professional standard. The local Admissions and International Offices of these universities will provide information and assist the student with all procedures that

international students encounter when moving to a new university. This includes information on the local university (facilities, period of enrolment, welcome days); information on how to obtain a visa or a student card; information on accommodation (cost of living, university residences, renting rooms), opening a bank account, and registration with the local authorities; and information on sport facilities and cultural and social events.

§3. Upon the successful completion of the programme the student will be awarded with MSc diplomas from two partner universities for which the local degree requirements are fulfilled.

§4. In addition, the student will obtain a certificate for the successful completion of the MEME programme as a whole and a supplement to this certificate. This supplement explains the international nature of the MEME programme and the grading schemes at the various universities, and it includes a joint transcript with all study modules followed in the two years (including credits, grades, and the university where the module was completed).

Article 3 – Obligations of the student

§1. The student completes all mandatory modules and makes every effort to make progress with his/her/their studies in a way that graduation can be realised within two years. The student is expected to obtain 30 ECTS per semester, as is specified in the MEME Study Guide. The student will comply with the mobility requirements of the programme, and will at least visit two MEME universities. MEME certificates shall only be granted to students that graduate within the time frame of the MEME programme.

§2. The student fully cooperates in the monitoring of his/her/their progress (see Article 5). The student also commits him-/herself/themselves to participate in evaluations/surveys conducted by the consortium.

§3. The student commits to behave in line with the ethical norms of scientific research and education. He/she/they will commit no fraudulent act, and will especially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she/they will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of department, school or university rules. Any violation of these norms and rules will be treated by the MEME Board and may cause the exclusion of the student from the MEME Masters programme and/or disciplinary measures at the individual universities.

Article 4 – Monitoring progress and exclusion from the MEME programme

§1. If the student makes insufficient progress without adequate justification, an official warning will be issued by the MEME Examination Committee. This document will specify measures to be taken by the student and goals to be achieved within a specified time period. During this period, the student will receive special attention and intense supervision by his/her/their local mentor. If the Examination Committee agrees that, after this period, the student still did not make sufficient progress, the MEME Board may exclude the student from further participation in the MEME programme. In addition, the student's progress will be reviewed against the individual university regulations

§2. In addition to the provisions in §4.1, the student shall be excluded from the MEME programme in any of the following situations:

- The student is the subject of disciplinary measures leading to his/her/their exclusion from the MEME partner universities.
- The student is the subject of legal prosecutions that prevent him/her/them from attending the MEME programme.
- The student withdraws from the MEME programme, on his/her/their own decision or by force majeure.

§3. Upon exclusion, the student shall in due time and before his/her/their departure pay for the following:

- the rent of his/her/their student accommodation, for the remaining time of the rent of the student accommodation at his/her/their exclusion,
- the bank fees corresponding to his/her/their student accommodation insurance, for the month of the day of his/her/their exclusion,
- the bank fees to pay for his/her/their local bank account and his/her/their visa card, for the year of the day of his/her/their exclusion.

Article 5 – Complaints and appeals

§1. In case of complaints about a specific service or facility provided by a Partner Institution, the student shall invoke the complaints procedure of that institution.

§2. In case of a complaint about the services provided by the MEME programme, the student may appeal to the MEME Board. The MEME Board will consider the issue and will solve it as soon as possible. The MEME Board can also be addressed in case of complaints about local concerns.

§3. The student has the right to appeal all decisions made by the Admissions and Examination Committee. To this end, a written appeal has to be sent to the MEME Board. The Board will review the case and inform the student about how to proceed within two weeks.

Signed in (place) _____
 on (date) _____

by **the student** (signature)

and the **Coordinating Institution** (signature)
 represented by Prof. Dr. C.J.M Egas.